

McLeod
 Regional Medical Center
SCHOOL OF MEDICAL TECHNOLOGY
INSTRUCTIONS FOR APPLICANTS

For your convenience, these instructions have been formatted as a checklist to help you proceed with your application to the McLeod School of Medical Technology.

Procedure	Date Completed
Review the two videos (“I am a Medical Laboratory Scientist” and “Medical Laboratory Sciences” at the bottom of the “Additional Application Info” page of the Program’s website (https://www.peedeeahc.net/mcleod/additional-application-info.aspx).	
Print ONE copy of the <i>Application for Admission</i> , ONE copy of the <i>Essential Functions and Technical Standards for Students</i> form, and THREE copies of the <i>Reference Form</i> .	
When completing the <i>Application for Admission</i> , be as concise as possible. If you are living on campus, please include the name of your college/university on the address line. HANDWRITE your response when completing the section on what appeals to you about the medical laboratory science profession on Page 2 of the <i>Application for Admission</i> .	
Please include either <i>Résumé</i> or <i>CV</i> with your application form.	
Read and sign the <i>Essential Functions and Technical Standards for Students</i> form. Please submit a signed copy of the form with your completed application.	
Submit a cashier’s check or money order in the amount of \$50.00 payable to McLeod School of Medical Technology with your completed <i>Application for Admission</i> form. Mail to the address listed below (also listed on the application form). If you do not submit the application fee, your application will not be processed.	
If you have not completed degree requirements or all of the science prerequisites, submit a list of courses you plan to take with your application. Updates of prerequisite courses more than seven years old as well as completion of all prerequisite courses are required prior to entry into the Program.	
The interview will require you to be physically present on the McLeod Regional Medical Center located in Florence, SC for approximately 5 – 8 hours. The interview includes a tour of laboratory facilities and an opportunity to talk with either current students or a recent program graduate. Submit this request with your application. Please suggest several possible dates for a personal interview with Admissions Committee. The Admissions Committee, includes: Program Director, Program Medical Director, some Advisory Committee members, and faculty members.	
If you are attending a college/university that is NOT affiliated with the McLeod School of Medical Technology you must submit an outline of the medical laboratory science or related science curriculum at your college/university, listing required courses, possible electives, etc.	
Complete the box at the top of each of the <i>Reference Forms</i> . Submit ONE reference form to a biology professor/lab instructor or a chemistry professor/lab instructor, ONE from the medical technology advisor at your college or a science major advisory, and ONE reference form to a recent or former employer. It is appropriate to choose someone from each discipline who can address your laboratory performance in that discipline. Completed forms should be mailed directly to the Medical Technology Program Director from the individual providing the reference for you as the student.	

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<p>Request that the Registrar send an OFFICIAL TRANSCRIPT of completed college courses to: McLeod Regional Medical Center Attn: April B. Orange, MT Program/Lab P.O. Box 100551 Florence, South Carolina 29502-0551</p> <p>An OFFICIAL TRANSCRIPT is required from each college/university where you have taken any undergraduate courses.</p>	
<p>Submit an OFFICIAL copy of SAT, ACT, or GRE scores obtained directly from the testing institution and mailed directly to the Program using the address above.</p>	
<p>Submit an OFFICIAL copy of TOEFL when English is a second language. Scores should be obtained directly from the testing institution and mailed directly to the Program using the address above.</p>	
<p>Students with college credit at an institution other than an accredited American college/university must have those credits evaluated by an agency acceptable to the Medical Technology Program.</p>	
<p>All materials pertinent to your application must be received and personal interview completed on or by March 1st of the year you wish to enter. The applicant will NOT be considered for an interview until the Program Director has received and processed all information described above.</p>	